

**St. Peter School  
Before and After School Enrichment (BASE)**

Dear Parents,

Thank you for your interest in the BASE program.

**PHILOSOPHY**

St. Peter School provides BASE as a service for families with children attending our school. BASE offers a quality, safe, and fun program for children before and/or after school.

**PROGRAM STRUCTURE**

1. **Time** – During the school year, BASE will be open all days that school is in session.
2. **Hours of Operation** – Open 6:00 am to 8:10 am and 3:00 pm to 6:00 pm.
3. Because of the long day involved, each day parents should send play clothes in the child's backpack for outdoor/indoor play.
4. Parents must enter the building by the school office and walk their child to Seton Hall. A parent must sign their child in and record the time. The same procedure will be used for signing out. In case of extra curricular activities after school, the supervising adult (scout leader, teacher, coach) must sign the child out of the BASE program in order to attend the activity. This is necessary to account for the child's safety.
5. Rules will be consistent with the school handbook.
6. The PM program will allow time for:
  - Snacks
  - Changing into play clothes
  - Play outdoors, weather permitting
  - Homework
  - Crafts
  - Games
  - Computer Lab

The AM program will allow time for some of the above.

7. Parents are expected to be here by closing time, 6:00 pm. AN ADDITIONAL FEE OF \$1.00 PER CHILD PER MINUTE WILL BE CHARGED FOR LATE PICK-UPS.
8. In case of emergency, please call the school office.

If you have any questions, please give me a call at 630-232-0476 extension 369.

Thank you,

Mrs. Palrang, Director BASE

BASE Registration Form

St.Peter's Before and After School (BASE) Registration For

The 2010-2011 School Year

**Registration forms are due by August 1, 2010.**

I am interested in enrolling my child(ren) in St.Peter's Before and After School Program (BASE) for the 2010-2011 school year.

1. My child(ren) will be attending:

Mornings (please circle): M T W TH F

Afternoons (please circle): M T W TH F

2. My child(ren) names and birthdates (PLEASE, include birth year) are:

Name of Child: Birth date: \_\_\_\_\_

Name of Child: Birth date: \_\_\_\_\_

Name of Child: Birth date: \_\_\_\_\_

Name of Child: Birth date: \_\_\_\_\_

Name of Child: Birth date: \_\_\_\_\_

3. I understand that I am responsible for the payment of monthly fees, which are due the first of each month.

Checks that are denied due to insufficient funds will be charged a \$25.00 service fee.

4. Mrs. Palrang will be contacting you with further information and to confirm registration.

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of the Parent or Guardian \_\_\_\_\_

\*PLEASE NOTE: Registration is not complete unless accompanied by a non-refundable \$25.00 fee per child.

**BEFORE AND AFTER SCHOOL ENRICHMENT  
(BASE)  
PRICING AND BILLING PROCEDURE**

**PRICING (2010-2011)**

**WEEKLY (up to 5 hours of care per day for 5 days)**

**PER CHILD:**

**\$75.00 for AM & PM**

**\$30.00 for AM ONLY**

**\$60.00 for PM ONLY**

**DAILY**

**PER CHILD:**

**\$18.00 for AM & PM**

**\$ 7.00 for AM ONLY**

**\$14.00 for PM ONLY**

**BILLING PROCEDURE**

**You will be billed in advance for the BASE Program. The amount will be due the first day of each month. The amount due will reflect your child's registration form.**

**Please send your check payable to St. Peter School and to the attention of Mrs. Palrang.**

**\*Checks that are denied due to insufficient funds will be charged a \$25.00 service fee.**

**\*There will be no refunds for sick days or vacations.**